

BID MANUAL & BID OBLIGATIONS

FIH INDOOR HOCKEY WORLD CUP 2029



INDOOR HOCKEY WORLD CUP

VERSION 1.0

International Hockey Federation
Rue du Valentin 61, CH-1004 Lausanne, Switzerland

TABLE OF CONTENTS

INTRODUCTION	3
2. EVENT EXPLANATION	4
2.1 Qualification.....	4
2.2 Competition Format	4
2.3 Event Dates	4
2.4 Venue.....	5
2.5 Event Officials / Personnel.....	5
2.6 Services	5
2.6.1 Accommodation	5
2.6.2 Flights.....	6
2.6.3 Transportation	6
2.6.4 Event Marketing & Communication.....	6
2.6.5 Other services	6
3. PROCESS & INSTRUCTIONS	8
3.1 Bidding Documents & Questionnaire	8
3.2 Timeline	8
4. COMMERCIAL RIGHTS & BROADCAST.....	10
4.1 Commercial Rights.....	10
4.2 Broadcast.....	10
5. HOSTING AGREEMENT	15
6. USEFUL DOCUMENTS	16
7. FINANCIAL	16
8. LEGAL PROVISIONS	17



INTRODUCTION

The FIH Indoor Hockey World Cup is a fast and exciting event! A total of 12 Men's and 12 Women's National Indoor Hockey teams will go head to head to be crowned World Champions in what proves to be a highly popular and compact event. With fierce competition between teams from all five Continents eager to lift the precious FIH Indoor Hockey World Cup trophy, this is the world's greatest Indoor Hockey competition.

The FIH Events Department is pleased to provide this Bid Manual & Hosting Obligations to National Associations ("NAs") that are interested in hosting the FIH Indoor Hockey World Cup 2029. This document provides key facts and information about the event and about the bidding process through the following sections:

FIH Contact

FIH provides further documents for a more detailed understanding on the requirements with regard to the event upon request. For more information, and for any inquiries you may have, please contact the FIH Events Director Gabrielle van Zwieten.

E-mail: gabrielle.vanzwieten@fih.hockey

2. Event Explanation

2.1 Qualification

As per the qualification system currently in place, teams will qualify for the FIH Indoor Hockey World Cup through Continental Championships to be played in the two years leading up to the event. With each of the Continental Federations' Champion qualified by default, the quota includes a minimum of one team per Continental Federation for each gender. Additional quotas are scheduled to be given via the respective Continental Federations' Indoor Hockey Championships based upon ranking from the Continental ranking of the most recent FIH Indoor Hockey World Cup.

The detailed qualification process and quota will be confirmed by FIH following review of the FIH Indoor Hockey World Cup 2025 by the FIH Competitions Committee.

2.2 Competition Format

The FIH Indoor Hockey World Cup will be played every four years. The last FIH Indoor Hockey World Cup was played from 3rd – 9th February 2025 in Poreč, Croatia.

Teams

For each gender, 12 teams are participating in the event.

Match Schedule

The FIH Competitions Committee is currently reviewing the match schedule following the FIH Indoor Hockey World Cup 2025 to confirm if any adjustments are required.

It is foreseen to be played across four (4) – five (5) days with up to 24 matches per day for a joint event played on two pitches.

The full competition format will be communicated following the review of the Competitions Committee. FIH is responsible for the formulation of the match schedule but liaises with the Host NA about the sequence of match and rest days, the match times for each day's/session's play, the sequence of matches within each day/session etc. to ensure the schedule not only reflects any broadcast requirements but also considers local circumstances and helps to maximise spectator attendance.

2.3 Event Dates

The joint event with the Men's & Women's competitions are scheduled to be played in January/February 2029.

2.4 Venue

The Host NA is obliged to provide:

- A fully operational, functional clean venue with two competition pitches (ideally also with one training pitch (or alternatively warm-up/cool-down area) from 3 days prior to event;
- Incl. all necessary permanent and temporary infrastructure, internet and technical equipment for all stakeholders (teams, staff, spectators, media, broadcasters, commercial partners, anti-doping);

Incl. seating for a minimum of 2,500 spectators at both pitches.

2.5 Event Officials / Personnel

All Event Officials will be appointed by the FIH Officials Committee. Appointments of Event Officials will mainly come from the same Continent and surrounding countries in order to reduce the costs as much as possible. Those will be as follows (for each gender):

- 2 Technical Delegates
- 1 FIH Medical Officer
- 8 Technical Officials
- 2 Umpire Manager
- 20 Umpires

The Host NA is obliged to reimburse FIH Technical Officials of visa costs and provide them with return travel/flight tickets, accommodation, transportation and a per diem (Equivalent to 60,00 EUR).

The Host NA is obliged to have qualified and dedicated personnel to ensure fulfilment of Host's obligations and to run the event

2.6 Services

2.6.1 Accommodation

Contingents of rooms in at least three official hotels that can be booked by teams, FIH Technical Officials, FIH Staff, FIH Representative, Commercial guests, media and broadcast partners.

2.6.2 Flights

As mentioned above the Host NA must provide return travel tickets for all FIH Technical Officials, except the FIH Representative and FIH Staff – participating teams are responsible to arrange and cover their return travel tickets themselves.

2.6.3 Transportation

The Host NA is responsible and obliged to organise the following transportation:

- Transportation from airport to hotel and vice versa for Teams (with Team-dedicated buses), FIH Technical Officials, FIH Officials, FIH Staff and the FIH Representative
- Transportation from hotel to venue and vice versa for Teams (with Team-dedicated buses), FIH Technical Officials, FIH Officials, FIH Staff, FIH Representative, FIH Commercial Partners and Guests, VIPs.
- Regular shuttle bus between hotel and venue for Media and Broadcast.

2.6.4 Event Marketing & Communication

The Host NA is required to produce:

- All promotional materials (including, but not limited to, all official advertising, TV commercials, posters, flyers, billboards and banners etc.);
- All print materials (including, but not limited to, Event stationery, tickets, passes, accreditations, press releases etc.);
- All Event branding materials which are a very important factor in communicating a coherent and professional image, look & feel (including, but not limited to, off-site branding such as billboards around the city and branding of Event vehicles as well as on-site branding such as boards, flags, fence scrim, uniforms etc.);
- All Event signage (including, but not limited to, directional signage, informational signage [such as prices at catering outlets] and recognition signage [such as sponsor recognition]).

FIH has the right to develop and employ a mascot for and at the Event. Further to facilitating the supply of any mascot merchandise items, the Host NA must support all activities with the mascot on-site including but not limited to promotion activities, sweepstakes and photo opportunities. FIH will advise on what print and/or promotion materials the mascot image needs to be included.

All aspects of the official online presence of the Event are overseen and managed by FIH including, but not limited to, the Event website on the FIH website, social and digital media channels (Facebook, Twitter, Instagram, YouTube, FIH OTT platform etc.).

2.6.5 Other services

The Host NA is obliged to plan for appropriate safety, security, medical, technology and spectator services as well as sport presentation.



The Host NA is also obliged to provide the lanyards for the accreditations (following the layout provided by FIH). The FIH is responsible for organising the accreditation system via it's own platform.

The host organiser is requested to produce (print) the accreditation passes.

3. Process & Instructions

3.1 Bidding Documents & Questionnaire

Bidding to host the FIH Indoor Hockey World Cup is open to all National Associations with manageable and appropriate level of event delivery and presentation. The bidding process and the requirements that need to be fulfilled to host this event are set out in this bidding manual as well as in the relevant Event Manual and the documents listed therein.

Upon request, FIH will distribute to those NAs who have expressed their interest in bidding for the FIH Indoor Hockey World Cup 2029 the following documents:

- Bid Manual + Hosting Obligations– FIH Indoor Hockey World Cup 2029
- Event Manual – FIH Indoor Hockey World Cup 2029;
- Hosting Agreement – FIH Indoor Hockey World Cup 2029.

These documents are essential for the interested NAs to understand the requirements of hosting a FIH Indoor Hockey World Cup event and will be part of the bidding process as well as the preparation phase for the NA(s) selected. Please contact the FIH Events Director Gabrielle van Zwieten at gabrielle.vanzwieten@fih.hockey to request the necessary documents or for any inquiries you may have regarding the bidding process or the event.

Further to the above, interested NAs are required to complete and submit the bidding questionnaire indicating which event they are interested in hosting (Men, Women, joint, either) and showing their ability to effectively host the event.

The bidding questionnaire can be accessed through the following link:

https://fih.formstack.com/forms/fih_ihwc2029_bid_questionnaire

Additionally, each NA will be required to submit a signed Hosting Agreement committing to delivery of all obligations, should their NA be selected to host the event.

Bids for a joint event are being sought for the Men's and Women's competition although bids for a single-gender event will be considered as well.

3.2 Timeline

Bidding Questionnaire

The deadline for submission of the completed bidding questionnaires and supporting documents is **30th September 2026**. FIH reserves the right not to consider any bidding questionnaire received after this date.



Review Phase

Following the deadline to submit the bidding questionnaire and the Hosting Agreement, FIH will contact each bidding NA to clarify any questions that arise from the submitted bids.

Once any pending questions have been satisfactorily answered, the FIH Management will review the bids received for the FIH Indoor Hockey World Cup 2029 as detailed in the evaluation process. The outcome will be submitted to the FIH Executive Board. The FIH Executive Board will make the final decision.

Announcement

The announcement of host(s) is scheduled to be made during the FIH Executive Board Meeting end of 2026.

Once successful hosts are announced, FIH will countersign the Hosting Agreement for it to take effect.

4. COMMERCIAL RIGHTS & BROADCAST

4.1 Commercial Rights

The commercial rights for the Event shall be allocated on the basis of **60% to FIH and 40% to the Host National Association**.

Should the Host wish to secure a greater share of the commercial rights, this may be negotiated with FIH through an agreed **Commercial Rights Release Fee**. FIH reserves the right to decline such a proposal to discuss further negotiation.

- Hosts may bid for commercial packages as part of their hosting proposal. FIH will predefine these packages, and hosts must adhere to the assigned partnership tiers/designations if their bid is successful.
- For clarity, there is no Title or Presenting Partner tier for this event.
- FIH reserves the right to modify or add partnership tiers for its events, and all partner designations must be approved in writing by FIH.

	FIH	HOST NA
Global Leadership Partner	1 package	
Global / National Partner	4 packages	5 packages
Global / National Supplier	3 packages	3 packages

Details of the commercial rights are provided in Section 12 of the Event Manual.

For the fan zone or partner stand activation area, the Host NA must provide the necessary tent/space, internet, and electricity at no cost to FIH.

The Host NA is responsible for delivering the following:

- **Commercial deliverables**, including the production of required assets such as perimeter boards, media backdrops, event programme, etc.
- **Tickets**, including VIP and general admission, provided to FIH and its commercial partners free of charge or at a reduced price.
- **Hospitality and catering services/facilities** at the venue.
- All ticketing data to be submitted to FIH as joint data owner.

4.2 Broadcast

- All domestic and international broadcast, video and online rights are the property of FIH
- All matches will be live stream on the FIH OTT platform non-exclusive basis behind the paywall – matches will be broadcasted worldwide.

- The Host Organizer to ensure to cover the full cost of the broadcast Production and World fee delivery (Satellite or IP) and streaming srt/rtmp ONSITE (please follow FIH Broadcast guidelines)
- Talent/commentators
- The Host Organizer is entitled to work with their selected production company
- The Host may have the option to discuss with FIH the acquisition of local broadcast rights for its territory. The final decision shall rest with FIH.

Broadcast Production Guidelines and Technical Specification for the FIH Indoor World Cups 2029.

OVERVIEW

This document sets out the aims and requirements for production and match coverage at an International Hockey Federation Event.

The match coverage is intended to demonstrate the pace, beauty and immense skill intrinsic in the sport and brought to the field of play by the players. This must be done while staying faithful to the geography and narrative of each match.

Hockey is fast, mostly played at ground level and with a small ball that travels at speeds approaching 100 mph. Unlike other field sports you often do not see what happened first time around. Replays that inform and excite are crucial to the understanding of the rules, appreciation of the skills on show and the creation of heroes in the sport.

The job of the TV coverage is to show the world that hockey is one of the most skilful and physically demanding sports played by some of the world's most dedicated and talented sportsmen and women.

BROADCAST PRODUCTION SPECIFICATION

The Indoor Hockey World Cups have xx matches to be played across the Match schedule. The requirement is to provide continuous broadcast from 10-15 minutes prior to the first match and to end the transmission about 7 minutes after the final match.

3.00-minute breaks (TBC with bumpers) will be taken at pre-ordained points during the broadcast.

This programming will be produced in English with clear and precise “in” and “out” points for any broadcaster wishing to take individual matches in a more standard World Feed format.

Refer to “FIH Rundown Template” documents for further details on the required programming. Rundown are circulated about 48 hours before matches

OB-VAN Broadcast Quality

OB-VAN

- 8HD Cameras Triax/ Fiber
- 2 HD Mini Cams (Behind goal)
- 1 HD ENG CAM
- 1 Video Mixer
- 1 Audio Mixer
- 1 Graphics system
- 1 EVS 12/ch – OR 2 EVS 8 ch
- 1 INTERCOM - OB
- 1 Generator for OB-VAN
- Scaffoldings as required to implement the camera plan below
- Wireless Complete head set + Mic (voice sensor) / Madonna style for 2 pitch umpires
- 2-Commentators’ sets in commentary booth at venue

Outside Broadcast Technical Requirements

OUTSIDE BROADCAST STAFFING

• 1 x Unit Manager
• 1 x GTE Vision Engineer
• 2 x Vision Engineer
• 1 x GTE Audio Engineer
• 2 x Audio Assistants
• 1 x GFX
• 8 x Cameraman
• 1 x ENG Cameraman
• Riggers (as required)

VT FACILITIES

• 2x EVS XT- (HD)
• 2 x VTR
• 1 x EVS X file
• Multiple flash drive file capture

EDIT SUITE ONSITE (Content Creation)

• Full Montage equipment
• X 2 Editor

TASK

FIH Social media clips
Highlight per match

VISION

- HD/50i
- Vision Switcher with a minimum of 2ME Banks
- Ability to Store/Run replay wipes
- Graphic Engine
- Ability to incorporate 2 x Graphic Generators, Key and Fill.
- Ability to accept and synchronise up to two external sources
- Ability to output Clean / Dirty / ISO Feeds as HD/50i Embedded
- Ability to incorporate Camera Channels – Cabled (Sony HDC3500 or equivalent), Super Slow-Mo, Mini Cameras, RF (See breakdown)
- Lenses --- Wide Angle, Standards and Box (see breakdown)
- Commentary Position --- two monitors (2 x PGM, 1 x Switcher AUX)

AUDIO

- Digital Audio Mixer
- AES Audio / Analogue Audio
- Match Effects 416 Microphones (min. 12)
- Instant Audio Replay Device
- Wire intercom and wireless intercom
- 1 x Fully Equipped Commentary Position for two people
- 2 x Headset Pitch umpire
- Backup Commentary Mic (separate to Commentary Unit)
- 1 x Cabled Stick Mic (Interview Zone)
- 1 x Cabled IFB (Interview Zone)
- 1 x Cabled FM Setup
- 3 x Radio Stick Microphones
- 2 x Duplex Radio Talkback Channels (FM#1, Audio) including 20 Radios
- 1 x Simplex (Tech)
- Ability to integrate with venue PA system

CREW

All technical crew and manpower including talent, director is provided by the Host Organizer. The workflow of the Day work has to be split in 2 Shifts to produce and deliver the WF

Talent Personnel World fee

• 2 x Lead commentators
• 2 x guests/colour commentators

Production Personnel

• 1 x Programme Producers
• 1 x Director
• 1 x Vision Mixer
• 2 x Assistant Producers
• 1 x Floor Manager
• 1 x Dir/PA/DA/Audio channel 4/5

Talent commentators World Feed:

2 X English Commentators
2 x Expert Commentators
2 x Floor Managers

GRAPHICS

FIH will provide all necessary Titles, Bumpers and Replay Wipes for broadcast. FIH will also provide full design package and Style Guide for all TV graphics.

The Broadcast Production supplier will be responsible for implementing the guidelines into their graphics system.

The ability to interface FIH timing and statistics feeds is an essential of any graphics provision.

LIGHTING

- Presentation Position
- Interview Position

SCAFFOLDING

- Scaffolding Structures, Camera platforms, Pods and mounts for cameras as required

OTHER DELIVERABLES (TBC)

- EVS melt reel played out and recorded locally each day of competition
- 6 x Flash drives of each match
- Programme Feed delivered to Umpires Logging position with international sound and umpires audio

SIGNAL DELIVERY

SNG needs to be provided for the delivery of the signal via satellite to BT Tower

DELIVERY by the Production company to BT Tower and Provide a BT local end

Apart from HD pictures Audio tracks will supply Full English mixed commentary along with separate international sound and production talkback.

Also, required

RTMP and RST delivery to multiple destinations.

SRT/RTMP Contribution from Onsite

- Watch.Hockey x 2
- MCR X 1
- FIH Archive x 2
- Others destination TBC

5. Hosting Agreement

The Hosting Agreement is available along with other bidding documents (refer to section 3). Once the questionnaire is completed, we will send the Hosting Agreement. The hosting agreement needs to be signed by the Host Organisation once finalised and to be returned to FIH.

The Hosting Agreement will be counter-signed by FIH upon the successful award of the event to the Host Organisation. The Host Organisation makes an unconditional and irrevocable offer to FIH to host the FIH Indoor Hockey World Cup 2029 and agrees to cooperate with FIH in accordance with the terms and subject to the conditions set out in the Hosting Agreement.

All comments on the draft Hosting Agreement should be provided at this stage as they will be taken into account by FIH during the evaluation of the bids. Any attempt by an Host Organiser to introduce further material comments to the Hosting Agreement template after the submission would require FIH to re-evaluate the relevant bid.

6. Useful Documents

The following list of documents (in addition to those mentioned under section 0) should be considered supplementary to this bid manual and the bidding questionnaire. It is recommended that any NA submitting a bid to host an FIH event should also be familiar with these documents:

- FIH Rules of Indoor Hockey;
- FIH Indoor Tournament Regulations;
- FIH Indoor Hockey World Cup Field of Play Specifications
- FIH Medical Officers Manual;
- FIH Anti-Doping Rules and WADA World Anti-Doping Code.

The above documents are available from the official documents section of the FIH website at this link: <http://www.fih.ch/inside-fih/our-official-documents/>

These documents are updated from time to time and should be checked regularly.

7. FINANCIAL

Hosting & Commercial Fee

In consideration of being awarded the Event, the hosting rights fee and commercial rights fee (40% commercial inventory awarded to the Host) for the FIH Indoor Hockey World Cup (Men and Women) is CHF 350,000.

The final allocation and scope of these rights will be determined on a case-by-case basis and mutually agreed upon, taking into account the overall value proposition as well as the obligations and contributions undertaken by the Host in relation to the Event.

The applicable conditions for Commercial Rights, as outlined in Article 4.1 (Commercial Rights) of the Bid Manual & Hosting Obligations and Chapter 12 (Commercial Rights) of the Event Manual, will apply.

8. Legal Provisions

Nothing contained in this bid manual and in the online bidding questionnaire shall be construed as any form of commitment by FIH to proceed with a bidding NA. FIH reserves the right to short-list or reject a bid at any time and no reasons need to be given.

FIH reserves the right at any time and without giving any reason to amend the bidding process if it deems in its sole discretion that such amendment is necessary or desirable.

The bidding NAs shall keep the terms of this bid manual and the online bidding questionnaire, the bidding process and all related documents confidential, however it is understood that NAs will have discussions with public authorities and potential partners during the bidding process.

Each bidding NA is solely responsible for all costs which it incurs in connection with the bidding process and, in particular, the preparation of its bid and any related documentation.

Any and all disputes arising out of or in relation to this bid manual and the online bidding questionnaire or the bidding process, contemplated thereby shall be subject to Swiss law and the exclusive jurisdiction of the competent courts in Lausanne (Switzerland).

Any attempt by any bidding NA to unduly influence FIH or any representative or affiliate of FIH (for example, by offering an advantage or inducement which is not related to the bid proposal) in the process of the examination or evaluation of the bids or in any decision taken in respect of the bids, may result in the rejection of the bids of the relevant NA.

Insurance:

Host NA must ensure to take the following insurances:

- Third-party liability insurance (min. CHF 1,500,000)
- Cancellation / curtailment / rescheduling / abandonment insurance

FIH Contact

FIH provides further documents for a more detailed understanding on the requirements with regard to the events upon request (refer to section 0). For more information, and for any inquiries you may have, please contact the FIH Events Director Gabrielle van Zwieten.

E-mail: gabrielle.vanzwieten@fih.hockey