

ELECTIONS OVERSIGHT PANEL

Terms of Reference

Elections Oversight Panel

March 2019

1. AIMS AND OBJECTIVES

- 1.1. The aim of the EOP is to ensure that the FIH elections are carried out in a fair and transparent manner consistent with the FIH Statutes, Integrity Code and General Regulations.

2. AUTHORITY, STRUCTURE AND MEMBERSHIP

- 2.1 The EOP is an independent panel and derives its authority from the FIH Executive Board and members will be appointed by the Executive Board.
- 2.2 The EOP agrees to be bound by and comply with the FIH Integrity Code, the Committee and Panel protocols established by the Executive Board, and any other applicable FIH Regulations.
- 2.3 The membership of the EOP shall be:

Board
- 1 x (Chair)
- 2 x (appointed members)
- Secretary will be a member of FIH staff

- 2.4 Competencies of EOP Members
- Experience with elections and elections procedures, including nominations and voting
 - Knowledge of good governance policies and practices
 - Knowledge of FIH Statutes, Integrity Code and General Regulations relating to elections
 - Legal Expertise

- 2.4 The Panel will be appointed up to a biennial basis, for a maximum of 12 months before each Congress until 6 months after this Congress.

3. RESPONSIBILITIES

- 3.1 Oversee the FIH elections for Executive Board positions in order to ensure that they are carried out in accordance with the FIH Elections Manual, the FIH Statutes, the FIH General Regulations and the FIH Integrity Code.
- 3.2 Review and propose changes to the FIH Elections Regulations and Procedures Manual as necessary for Executive Board to consider and advise and if agreed by the EB approve.
- 3.3 Review the Nominations Packages for all candidates to ensure that they are complete. Request further information for clarification if necessary.
- 3.4 Refer any complaint concerning the elections or the behaviour of Candidates or their supporters to the CEO who may at his/her discretion in turn refer it to the Disciplinary Commissioner or the Integrity Unit for further action.
- 3.5 One member of the EOP (preferably not the Chair) shall serve as the Head Scrutineer during the elections at Congress.
- 3.6 Review the timelines and communication plans for upcoming elections.
- 3.8 Report to the FIH Congress.
- 3.9 Report to the FIH Executive Board.

STRATEGIC PRIORITIES

Contribute to the major initiative “High Performing Sport” by increasing the professionalism of the elections process by:

- creating and maintaining the FIHElections Manual which will guide the FIH Elections before and during Congress.

4. WORKING METHOD

The Panel will normally function via conference calls and e-mail. The Chair, plus at least one member and preferably all members of the EOP should be present during the election process at the Congress in question.

5. TERM OF PANEL

The Panel will be appointed for a maximum of 12 months before each Congress until 6 months after the Congress.